

# Finnis

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## FINNIS IS HIRING | SENIOR REGISTERED ARCHITECT/TEAM LEADER

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Title	Senior Registered Architect/Team Leader
Entity	Finnis Architecture and Interiors Pty Ltd
Department	Architecture (Design & Architecture)
Status	Full Time, 40 hours per week (Mon-Fri, 8:30 AM - 5:30 PM)
Salary Guide	\$90,000 – \$115,000 per year
Job Location	Albert Park
Position Summary	<p>Finnis Architecture and Interiors, is an award-winning architectural firm renowned for innovative design and construction. We are seeking a passionate, creative, and detail-oriented Senior Architect to join our dynamic team and lead us to new heights.</p> <p>As a Senior Architect and Team Leader, you will be at the forefront of our projects, driving excellence from conception to completion. This role offers a unique blend of creative design, technical expertise, and leadership opportunities.</p>
<b>Responsibilities</b>	
Key Responsibilities	<ul style="list-style-type: none"><li>• <b>Project Leadership:</b> Spearhead multiple projects simultaneously, ensuring successful execution and client satisfaction.</li><li>• <b>Documentation Focus:</b> Lead and excel in the Construction Documentation, Tender Management, and Construction phases of architectural projects.</li><li>• <b>Design Excellence:</b> Provide creative and technical leadership in Town Planning, Interiors, Construction Documentation, Tender Management, and Contract Administration.</li><li>• <b>Team Management:</b> Mentor and inspire a team of up to 6 diverse professionals, fostering a collaborative and innovative environment.</li><li>• <b>Team Development:</b> Mentor and guide both architectural and interior design staff, fostering their professional growth and enhancing their skills in design, documentation, and project execution.</li><li>• <b>Client Relations:</b> Serve as the primary point of contact, building and maintaining strong client relationships.</li><li>• <b>Business Development:</b> Drive growth by identifying opportunities and converting leads into successful projects.</li></ul>
We're Looking For	<ul style="list-style-type: none"><li>• A Registered Architect with 5+ years of senior-level experience</li><li>• Proven track record in luxury homes, multi-residential, and commercial projects</li><li>• Expertise in Revit, with Enscape experience a plus</li><li>• Strong knowledge of Australian building codes, NCC, and Victorian planning policies</li><li>• Experience and/or sound knowledge of interior design principles and documentation processes</li><li>• Proven ability to mentor and develop both architectural and interior design professionals</li><li>• Excellent communication and leadership skills</li><li>• Ability to thrive under pressure and manage multiple projects</li><li>• Australian Driver's license and access to a vehicle</li><li>• Permanent Australian work rights with no restrictions</li></ul>
What We Offer	<ul style="list-style-type: none"><li>• Competitive salary package commensurate with experience</li><li>• Professional development opportunities</li><li>• Supportive and collaborative work environment</li><li>• Regular team events and activities</li><li>• Annual ARBV registration reimbursement (after 12 months of employment)</li><li>• Access to confidential counselling services</li></ul>

<b>Join Our Team</b>	If you're ready to take your architectural career to the next level in a dynamic, supportive environment, we want to hear from you!  Send your resume, portfolio, and a cover letter to <a href="mailto:careers@finnis.com.au">careers@finnis.com.au</a>
<b>Employer Questions</b>	Your application will include the following questions: <ul style="list-style-type: none"><li>● Which of the following statements best describes your right to work in Australia?</li><li>● How many years' experience do you have as an Architect Team Leader?</li><li>● How many years' experience do you have with contracts administration?</li><li>● How many years of people management experience do you have?</li><li>● Which of the following CAD software do you have experience with?</li><li>● What's your expected annual base salary?</li><li>● How much notice are you required to give your current employer?</li><li>● What's your highest level of education?</li></ul>