

CPD FOR VOLUNTARY ACTIVITIES - Queensland Chapter

- Many members support the Institute and the wider profession by generously volunteering their time and expertise in a variety of ways.
- Many of these voluntary activities can count towards your Continuing Professional Development (CPD) requirements as set by the Board of Architects of Queensland (BOAQ)
- BOAQ has established some limits on some CPD activities that can be claimed per year; please refer to BOAQ for current requirements. As a guide, some limits per annum/per activity are noted below.
- It is important to note: Per BOAQ Policy only 2 Informal CPD points can be claimed for an informal learning activity at any one time, regardless of the duration over 2 hours.
- When undertaking any CPD, it is suggested you keep a record of your hours throughout the year, and undertake a balanced range of CPD activities across at least two of the AACA competencies. A pro forma CPD Record is available [here](#). For more information on CPD, visit [BOAQ's webpage](#), the [Qld Chapter's CPD webpage](#) and also the [Institute's CPD webpage](#).

VOLUNTARY ACTIVITY	CPD TYPE
Participation in Chapter Committees, Task Groups, Chapter Council and Advisory Groups , covering issues of architectural practice (e.g., practice of architecture, regional affairs, sustainability, professional development, heritage, education, accreditation, etc.)	INFORMAL
Mentoring students, graduates or other architects	INFORMAL
Participation on Architecture Awards Jury – Nominated building visits -also- Participation on Architecture Awards Jury – Follow-up deliberations, writing citations	INFORMAL -also- FORMAL
Development of and participation in Built Environment Education programs (secondary and primary school students)	INFORMAL
Participation in state or national Accreditation Panel (IRP, NVP) to an accredited university's school of architecture	INFORMAL
Acting as an Institute Representative on external committees and working groups covering issues of architectural practice (for example, acting as the Chapter's representative on a government advisory board, working with other affiliated associations, regulatory authorities, OHS/Safe Design work groups, etc.)	INFORMAL
Acting as a Chapter Senior Counsellor <i>Recommended Limit: 5 points per annum can be claimed.</i>	FORMAL
Development and revision of Acumen material, Environment Design Guide notes or other edited material covering issues of architectural practice <i>Recommended Limit: 3 points per annum can be claimed.</i>	FORMAL
Writing for Institute/Architectural Publications (AA) or other published journals/magazines covering issues of architectural practice <i>Limit: Under BOAQ policy 3 points can be claimed per published outcome.</i>	FORMAL
Preparing, researching, revising and presentation of a CPD Activity (including PALS) and part-time Lecturing/Tutoring in an accredited architecture university program. <i>Limit: Under BOAQ policy up to 5 points per annum for preparing/presenting a single CPD activity, and up to 5 points for part-time lecturing in a relevant program at tertiary level.</i>	FORMAL
Preparing Responses to Government re. Legislation, Policy, Advocacy , etc. <i>Recommended Limit: only 3 points per annum can be claimed.</i>	FORMAL