



**1. ABOUT AND PURPOSE**

The Western Australian Education Committee is a committee of the Western Australian Chapter of the Australian Institute of Architects. It serves to advance architecture through the improvement of student and professional education standards.

**2. OBJECTIVES**

- To facilitate contact between the Institute, schools of architecture and the Architects Registration Board.
- To provide advice on and implement Institute policies and programs.
- To coordinate the Interim Review Panels of the architecture schools' programs on behalf of the National Education Committee and Architects Registration Board in accordance with the Australian and New Zealand Architectural Program Accreditation Procedure.
- To recommend members from the Western Australian chapter to participate in National Visiting Panels.
- To contribute to the development of a mentoring program in accordance with Institute policy and risk management guidelines.
- To support and facilitate SONA and EmAGN initiatives where appropriate.

**3. LINK WITH STRATEGIC PLAN**

Education Committees fall within the Institute's Education strategic priority. Details are currently under review.

**4. PRIORITIES**

- Provide advice and guidance on the development of the Chapter's Mentoring Program.
- Provide advice and guidance on the development of the Chapter's Student Award.
- Provide advice to the Chapter on education related advocacy matters.
- Other matters that arise.

**5. MEMBERSHIP**

Membership is available to:

- Members of the Australian Institute of Architects with an active interest in education. At least one must be a chapter councillor.
- SONA representatives from Curtin University, The University of Western Australia and anyone nationally elected from WA.
- CASA representatives from Curtin University.
- ALVA Society representatives from The University of Western Australia.
- Two representatives from EmAGN WA.
- One staff member from each of the architecture programs at both Curtin University and The University of Western Australia.
- One staff member from Central Institute of Technology.
- One representative from the Architects Registration Board of Western Australia.

**6. APPOINTMENT OF COMMITTEE MEMBERS AND CHAIR**

- Committee members can join with the agreement of the chair.
- The chair shall be elected by the committee and serve a two year term before standing down or seeking re-election.
- On joining the committee, members agree to attend at least 80% [8 out of the 10] monthly meetings.

**7. TERM OF COMMITTEE MEMBERSHIP**

- Two years with the opportunity to continue for another term with the agreement of the chair.

**8. MEETING REQUIREMENTS**

- Meetings will be held monthly with the exception of January and December.
- A quorum of five members is required for any actions or resolutions to be binding.

**9. REPORTING REQUIREMENTS**

- At least one member of the committee will be a chapter councillor. Alternatively the chair of the committee will attend chapter council as an observer.
- The chair of the committee will serve as Western Australia's representative on the National Education Committee and report on local matters.

**10. BUDGET AND STAFF RESOURCING**

- The Institute's chapter office provides a staff member, ideally the Chapter Manager, to attend all meetings and manage the work of the committee.